**PRE-TRAVEL CHECKLIST**

**Several Months Before trip**

1. Plan your trip: Book flights, lodging, rental car, etc.

2. Check your travel documents; make sure passport is up-to-date.

3. Check travel restrictions for your destination.

4. Purchase travel insurance (see link above).

5. Book pet or baby sitter.

6. Book excursions, reservations, spa packages, etc.

**Month Before trip**

1. Create a packing list.

2. Review your itinerary.

3. Research destinations for top things to see.

4. Purchase gifts.

5. Add travel apps to your phone.

6. Check the baggage policy.

**Week before trip**

1. Create staging area.

2. Start using up perishable food in your fridge.

3. Pay Bills, Transfer money, and Get Cash.

4. Download entertainment.

5. Notify your Bank and/or Credit Card Company of travel.

6. Schedule Mail Hold.

7. Schedule an Uber or arrange transportation to the airport.

8. Share your itinerary with family or loved ones.

9. Notify neighbors, community patrol, or neighborhood watch groups of your travel dates.

10. Make Sure your prescriptions are filled, and you have any over-the-counter meds you might need.

11. Check your electronic equipment: Make sure you have batteries, cords, adapters, and accessories. Make sure everything is charged and, if you have AirTags, put them in your bags.

12. Check the weather of your destination and adjust your packing accordingly.

13. Organize your documents, visas, passport, driver’s license, insurance cards and travel insurance information. Also bring AAA, AARP or National Park Pass, if needed.

14. Start preparing for your trip by hydrating yourself and adjusting your sleep schedule to lessen jet lag.

**Day before trip**

1. Check in for your flight and download or print boarding passes.

2. Clean perishable items out of fridge.

3. Run Dishwasher.

4. Water Plants.

5. Final Packing. If you packed early, review your list again to make sure you didn't take something out and forget to put it back in.

6. Pack travel snacks

7. Print copies of important documents and download copies to a cloud file for backup.

**Just before walking out the door**

1. Turn Thermostat up or down.

2. Turn down water heater, if possible.

3. Take Garbage out.

4. Run Garbage disposal.

5. Unplug appliances that aren't necessary.

6. And finally, DOUBLE CHECK that you have your travel docs, passport, eyeglasses, phone and toothbrush.